

MEETING OF THE CITY OF RUSHVILLE, INDIANA


BOARD OF PUBLIC WORKS AND SAFETY

APRIL 7, 2020

5:30 P.M.

CALL TO ORDER: The Board of Public Works and Safety met on the above date and time at 330 North Main, Suite 200, Rushville Indiana. Mayor Pavey called the meeting to order at 5:30 p.m.

ROLL CALL: Gary Cameron, Darrin McGowan, Ron Jarman, and Dr. John Williams answered roll call. City Attorney, Tracy Newhouse, was also present via ZOOM.


MINUTES:  Cameron moved to approve the minutes of the March 17 and March 18, 2020 meetings as presented. Jarman seconded the motion. Motion carried.


MAYOR'S REPORT:  None.

CLERK-TREASURER'S REPORT: None.


DEPARTMENT HEAD REPORTS: 


Street – Commissioner Miller reported that they have been cutting trees at Riverside Park. They have been hauling dirt from the 8th Street project. They have also been cleaning up the dump site area.

 **Fire** – Chief Munson said they have had 5 employees with exposure to the Coronavirus. One was quarantined for 2 shifts. They have begun checking everyone each day for symptoms. They are required to wear protective gear. They have cancelled the physicals, not sure when we will re-schedule.

 **Park** – Mayor Pavey reported for the Park Department. They have the new adult swing frame and will try to get it up next week. The swing will not be put up until the distancing order is removed. The labyrinth is done and should be up by the end of the month. Stanley will be completing the paving. Thanks to the ARC donation everything has been done by donations.


We received a grant for shade structure to be placed at the pool. Due to the Coronavirus we have not yet determined if the pool will be opening this year.

 **Planning & Zoning** – There will be a meeting Wednesday for the project at the north end of town.



 **Police** – The statistic report was provided via email. Everyone is trying to avoid contact if at all possible. The dispatchers are checking for symptoms of individuals before dispatching calls to the officers.

CITIZEN CONCERNS/COMMENTS: None.



CITY DRAINAGE BOARD:







1. **Drainage CBD Ordinance-**  Cameron said the reason for putting this in place is for the central business district. Newhouse is working on an ordinance. This will allow us to create a fund. Strand has reviewed. It goes along with storm water drainage.
2. **North Washington Street Developer** – Nothing to report.

UNFINISHED BUSINESS:

1. **CCMG Local Roads Update** –  The 8th Street construction project is moving forward. Today we were awarded \$713,025.00 through the CCMG Program for programs for this year.
2. **Annexation Tim Yazel** – This is progressing.
3. **BEP 220 W 3rd** –  We are moving forward.
4. **Stellar Overlook** -  We have not received changes to the contract.
 - a. Notice of Award – March 17
 - b. Preconstruction Conference Acknowledgment – April 2
 - c. Contract – April 21
5. **Rushville Property Revitalization Program – Commercial** –  This is an outline of documents Newhouse is preparing.
 - a. Legal Notice –
 - b. Scoring Matrix –
 - c. Bid Form –
 - d. Liens Related to Property –
 - Formerly Big O Tire – Bid date not yet set.
 - Farm Sale Bids 35.77 AC. – May 19, 2020 is bid date.

NEW BUSINESS:

1. **Fire-Rescue SOG's** –  Munson sent a copy to the Board for reviews.
2. **Easement Approval** -  Williams moved to allow the Mayor to sign the easement with DOCS BP Station. Cameron seconded the motion. Motion carried.

3. **Transportation Asset Management Plan and Roadway Inventory (TAMP) \$13,690 -**
 Jarman moved to approve the TAMP in the amount of \$13,690.00. McGowan seconded the motion. Motion carried.
4. **CCMG 8th Street PHI – Change Order #2 –**  Cameron moved to approve Change Order #2 in the decreased amount of \$37.28. McGowan seconded the motion. Motion carried.
5. **Update Job Description – Assistant Park Director –**  Director Burklow will update the job description.
6. **Annual Service Agreement –**  Williams moved to approve the annual service agreement with the Chamber of Commerce. McGowan seconded the motion. Motion carried.
7. **Monthly Project Claims:**  Cameron moved to approve the monthly claims as presented. Williams seconded the motion. Motion carried.
 - a. Cherry Street \$11,213.09 –
 - b. Stellar - \$771,838.30
 - c. CCMG \$58,374.00
8. **Coronavirus Update –**  Mayor Pavey said according to the numbers we are doing a good job in Rush County. City employees are doing a good job and staying productive. No one is taking advantage of the system. Those employees that are able are working from home as much as possible. We have a task force meeting several times a week.

ITEMS NOT KNOWN IN ADVANCE: None.

ADJOURN: There was no further business to come before the Board; the meeting was adjourned at 6:00 p.m.